

The regular meeting of the Board of Calhoun County Road Commissioners was held on Wednesday, February 2, 2011 at 5:30 p.m. in their office located at 13300 Fifteen Mile Road, Marshall, Michigan.

PRESENT: Commissioner Scott Brown, Chairman
Commissioner Hugh Coward, Vice Chairman
Commissioner Christopher Vreeland, Member
Commissioner Eric Johnson, Member – temporarily excused (entered at 5:35 p.m.)
Commissioner Eric Tobin, Member – temporarily excused (entered at 5:45 p.m.)

ALSO PRESENT: Kevin Henning, Managing Director
Mary Jo Crumpton, Board Clerk
General Public

Chairman Scott Brown called the regular meeting of the Board of Calhoun County Road Commissioners to order at 5:30 p.m. and led the Pledge of Allegiance.

Motion made by Commissioner Vreeland and supported by Commissioner Coward to approve the Claims Payable Listing ending January 26, 2011 for \$299,581.59. Roll call vote: Coward-Yes; Vreeland-Yes; Brown-Yes. Motion carried.

Motion made by Commissioner Coward and supported by Commissioner Vreeland to approve the January 19, 2011 regular meeting minutes. Voice vote: Motion carried.

COMMUNICATIONS

Mrs. Crumpton read the communications as follows:

- a) Received Policy #44: "Traffic Safety Requirements"
- b) Received a letter from M & M Pavement Marking, Inc. to extend the 2010 unit prices for pavement marking for the 2011 season

MANAGING DIRECTOR'S REPORT

Approve the Career Development request from Mr. Kevin Henning: Mr. Henning noted that this request was provided to the Board two weeks ago as communication. He added that this request is for course BUS 690, Strategy, Global Environment.

Motion made by Commissioner Vreeland and supported by Commissioner Coward to approve the Career Development request from Mr. Kevin Henning in the amount of \$1,617.

Commissioner Vreeland asked if this was his last course. Mr. Henning replied yes, this is the last course needed to complete his MBA. Commissioner Vreeland offered his congratulations.

Roll call vote: Vreeland-Yes; Coward-Yes; Brown-Yes. Motion carried.

Policy #44: Mr. Henning stated that we previously submitted a Traffic Safety Requirements document that was not in policy format. The content has not changed, but has been aligned with Public Act 368 of 1925 that allows road commissioners to establish right-of-way policies and requirements. He added that our legal counsel has reviewed the document.

Motion made by Commissioner Vreeland and supported by Commissioner Coward to approve Policy #44: "Traffic Safety Requirements". Voice vote: Motion carried.

Blizzard: Mr. Henning commented that he believes CCRC responded very well to the "Blizzard of 2011". In his travels this morning, he found the biggest issue was the abandoned cars left in the middle of roadways – many residents did not heed the warnings to stay off the road. We spent several hours plowing to get to the Sheriff's Department vehicles that were stuck trying to get to the abandoned vehicles. We continue to work with Dispatch on communication efforts and responding to their concerns. Mr. Henning added that we had very few equipment issues.

Website: We have hired an intern, Bryce Mursch, to assist us with website development. He has already hooked us to Google analytics to enable us to track our web traffic. Mr. Henning provided Board members with an activity report and will continue to do so on a monthly basis. Board minutes from 2004 forward have been added to the website. Mr. Henning added that he is very excited about Mr. Mursch's skills and abilities that we will be able to utilize over the next several months.

Feasibility Study: Mr. Henning informed the Board that we have a signed agreement with Honeywell for the energy feasibility study they will be conducting. Currently, we are in the process of providing them with background information.

Fredonia Township: Mr. Henning noted that he is meeting with the Fredonia Township Road Committee on February 10th at 7 p.m. to help them map out their 5-year plan.

Pennfield Township: Mr. Henning has initiated contact with Supervisor Behnke, by phone and email, but has not heard back from him regarding a meeting with CCRC's Chairman and Vice Chairman.

Audit: We are working on preparation for the audit for the year ending December 31, 2010. It is scheduled for the week of March 7, 2011.

SUPERVISOR AND PUBLIC OFFICIAL COMMENTS

County Commissioner Julie Camp thanked Mr. Henning for his presentation to the County Board at their recent retreat.

COMMISSIONERS TIME

Commissioner Vreeland thanked staff for getting the past years' Board minutes on the website.

ANNOUNCEMENTS

The next regular meeting of the Board of Calhoun County Road Commissioners will be held on Wednesday, February 16, 2011 at 5:30 p.m.

There being no additional business before the Board, Chairman Brown adjourned the meeting at 5:45 p.m.

Submitted by:

Mary Jo Crumpton, Deputy Board Clerk

Scott A. Brown, Chairman