

AGENDA
BOARD OF CALHOUN COUNTY ROAD COMMISSIONERS
AUGUST 3, 2011 REGULAR MEETING

1. Call Meeting to Order
2. Roll Call
3. Pledge of Allegiance
4. Approve Claims Payable Listing ending July 27, 2011 for \$361,827.87
5. Approve the July 20, 2011 Regular Meeting Minutes
- *6. Supervisors, Public Officials and Citizens Comments regarding agenda items ONLY
7. Communications and Resolutions
 - a. Received Resolution 2011-13 regarding the abandonment and discontinuance of part of Seller's Road of Seller's Pony Farm Annex in Pennfield Township
 - b. Received proposals, bid tabulation and bid award recommendation for engineering services for the Calhoun County Trailway, Phase I, Segment I
 - c. Any other Communications or Resolutions that may be received by the Board
8. Managing Director's Report
 - a. Any action items that may come before the Board
9. Unfinished Business
 - a. Any unfinished business that may come before the Board
10. New Business
 - a. Any new business that may come before the Board
- *11. Supervisors and Public Officials Comments
- *12. Citizen Comments
13. Commissioners Time
14. Announcements: The next Regular Meeting of the Board of Calhoun County Road Commissioners will be held on Wednesday, August 17, 2011 at 5:30 p.m.
15. Adjournment

Assistance for hearing impaired, visually impaired and mobility impaired persons will be provided. Individuals with disabilities should contact Calhoun County Road Commission, 13300 15 Mile Road, Marshall MI 49068 or (269) 781-9841 at least three days in advance of the meeting to arrange for the necessary assistance. TDD-Users may contact the Road Commission through the Michigan Relay Center at 1-800-649-3777.

Official Minutes are stored and available for inspection at the above address or on-line at www.calhouncountyroads.com

*Please observe that Public Comments are for comments only and must be directed to the Board. If you have specific questions, please see staff after the meeting or during regular business hours.

July 27, 2011
Claims Payable Listing

1. July 25, 2011 accounts payable of \$244,526.75
3. July 27, 2011 payroll of \$117,301.12

TOTAL: \$361,827.87

Date 07/25/2011
Time 15:48:17

Calhoun County Road Commission
PR - Check Register

Page 1 of 2
Kelly

----- Check -----	Employee	Payable	Check
Number	Date	Number To	Amount
59566	07/27/2011	222 Sutherland, Bradley F.	1,151.96
59567	07/27/2011	223 Smith, Keith L.	1,098.18
59568	07/27/2011	224 Watkins, Donald G.	1,179.90
59569	07/27/2011	237 Taylor, Lawrence E.	1,103.07
59570	07/27/2011	274 Herman, Eric J.	1,250.18
59571	07/27/2011	275 Myers, Dale A.	1,170.00
59572	07/27/2011	276 Hughes, Thomas H.	1,134.73
59573	07/27/2011	292 Russell, James E.	1,118.88
59574	07/27/2011	296 Tappenden, Gary L.	534.08
59575	07/27/2011	299 Fast, Dennis L.	998.72
59576	07/27/2011	311 Miller, Tommy O.	1,080.80
59577	07/27/2011	312 Jaques, Scott D.	1,053.26
59578	07/27/2011	313 Slaughter, Robert A.	1,108.74
59579	07/27/2011	332 Shilling, Douglas J.	1,745.30
59580	07/27/2011	337 Jenks, Dale E.	954.24
59581	07/27/2011	339 Martin Jr, William L.	981.42
59582	07/27/2011	349 Densmore, Orvil N.	1,058.36
59583	07/27/2011	350 Murphy, James A.	1,298.78
59584	07/27/2011	352 Cook, Timothy D.	1,152.24
59585	07/27/2011	356 Hall, Matthew A.	1,057.97
59586	07/27/2011	383 Dowding Jr, Bruce N.	1,359.88
59587	07/27/2011	389 Beattie, Brian M.	1,000.69
59588	07/27/2011	395 Weitzel, Philip O.	1,309.85
59589	07/27/2011	398 Burger, Michael P.	1,429.96
59590	07/27/2011	407 Thornton, Doreen J.	902.62
59591	07/27/2011	489 Kita, Steven T.	1,013.00
59592	07/27/2011	490 Trader, Howard D.	1,570.31
59593	07/27/2011	491 Murphy, Michael L.	1,082.08
59594	07/27/2011	709 Dewyse, Noah O.	1,056.72
59595	07/27/2011	328 Vahs, Douglas E.	1,036.08
59596	07/27/2011	346 Albrecht, Kori B.	1,109.10
59597	07/27/2011	357 Place, Daryl D.	1,326.49
59598	07/27/2011	358 Grossheim Jr, Ronald M.	1,288.80
59599	07/27/2011	509 Case, Chad A.	1,059.61
59600	07/27/2011	11 Vreeland, Christopher B.	230.62
59601	07/27/2011	12 Johnson, Eric E.	236.81
59602	07/27/2011	348 Adams, Barry M.	901.40
59603	07/27/2011	314 Leichliter, Joseph T.	823.21
59604	07/27/2011	347 Sears, Steven M.	1,048.99
59605	07/27/2011	239 Kline, Forrest J.	1,867.46
59606	07/27/2011	336 Stacy, Hershel B.	1,225.52
59607	07/27/2011	City of Albion	3.04
59608	07/27/2011	Battle Creek City Treasurer	33.90

Date 07/25/2011
Time 15:48:17

Calhoun County Road Commission
PR - Check Register

Page 2 of 2
Kelly

----- Check -----	Employee	Payable	Check
Number	Date	Number To	Amount
59609	07/27/2011	American Family Life Assurance	872.36
59610	07/27/2011	American Family Life Assurance	551.61
59611	07/27/2011	American 1 Federal Credit Union	740.00
59612	07/27/2011	Blue Cross Blue Shield of Michigan	1,303.77
59613	07/27/2011	Blue Cross Blue Shield of Michigan	3,058.42
59614	07/27/2011	Nationwide Retirement Solutions	1,405.00
59615	07/27/2011	Internal Revenue Service	100.00
59616	07/27/2011	United States Treasury	20.00
59617	07/27/2011	Marshall Community Credit Union	2,160.00
59618	07/27/2011	Calhoun County Road Commission (MER	663.26
59619	07/27/2011	MiSDU	1,626.17
59620	07/27/2011	Kevin M. Thompson	100.00
59621	07/27/2011	Calhoun County Road Comm	10,817.48
59622	07/27/2011	State of Michigan	4,091.58
59623	07/27/2011	Calhoun County Road Comm-fica	14,006.75
Total Number of Checks			58
			86,663.35

Date 07/25/2011
 Time 15:50:04

**Calhoun County Road Commission
 PR - Advice Register**

Advice Number	Date	Employee Number	Payable To	Advice Amount
1	07/27/2011	286	Kenworthy, Tracey L.	990.33
2	07/27/2011	315	Meeks Jr, Stanley	1,241.15
3	07/27/2011	316	Handley Sr, Patrick H.	1,003.10
4	07/27/2011	333	Swafford, Steven E.	950.30
5	07/27/2011	355	Palacios, Stephen M.	1,082.27
6	07/27/2011	397	Sims, Matthew T.	907.65
7	07/27/2011	399	Doty, Duane J.	1,047.65
8	07/27/2011	503	Stacy, Justin R.	665.76
9	07/27/2011	504	Williams, David G.	939.38
10	07/27/2011	505	Wilson, William C.	1,314.52
11	07/27/2011	705	Lowder, Christopher W.	1,100.63
12	07/27/2011	707	Kover Jr, Michael G.	1,186.38
13	07/27/2011	712	Williams, Daniel S.	868.46
14	07/27/2011	507	Shepard, Chadwick E.	1,181.22
15	07/27/2011	3	Coward, Hugh T.	210.62
16	07/27/2011	4	Tobin, Eric J.	241.77
17	07/27/2011	9	Brown, Scott A.	180.81
18	07/27/2011	125	Parker, Linda I.	1,099.52
19	07/27/2011	126	Fuller, Kelly M.	1,229.35
20	07/27/2011	130	Henning, Kevin S.	2,752.55
21	07/27/2011	136	Forshey, Jill A.	1,232.28
22	07/27/2011	141	Crumpton, Mary Jo	1,747.45
23	07/27/2011	142	Cummings, Erin L.	978.78
24	07/27/2011	145	Eichorst, Tiffany A.	1,054.37
25	07/27/2011	150	Kline, Angela N.	1,635.18
26	07/27/2011	501	Ervin, Brian M.	1,091.84
27	07/27/2011	714	Mursch, Ryan B.	945.81
28	07/27/2011	273	Adams, Paul L.	1,658.64

Total Number of Advices 28 30,537.77

PR - Employee Deductions

Date	Employee Number Name	Deduction	EFT Amount
07/27/2011	125 Parker, Linda I.	Marshl Cr Un	100.00

Total Employee Deductions 1 100.00

Date 07/25/2011
Time 15:50:04

**Calhoun County Road Commission
PR - Advice Register**

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Kelly

PR - Deductions

Date	Deduction	EFT Amount
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Total Deductions

PR -Tax EFT

Date	EFT Tax	EFT Amount
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Total EFT Tax


Report Total 30,637.77

Date 07/25/2011
Time 10:29:47

Calhoun County Road Commission
AP - Check Register

Page 1 of 1
Jill

----- Check -----		----- Vendor -----		Check
Number	Date	Number	Name	Amount
6865	07/19/2011	000407	Municipal Employee's	65,750.66
47375	07/25/2011	000029	AT &T	319.69
47376	07/25/2011	000068	AT&T Long Distance	69.53
47377	07/25/2011	000022	Blue Care Network of Michigan	14,052.64
47378	07/25/2011	000109	Calhoun County Road Comm.	153.00
47379	07/25/2011	000131	Consumers Energy Company	2,297.43
47380	07/25/2011	000062	Delta Dental Plan of Michigan	4,256.11
47381	07/25/2011	VENDOR	Jill Forshey	152.07
47382	07/25/2011	VENDOR	Kori Albrecht	63.90
47383	07/25/2011	000049	Larrys Floor Covering and	8,747.00
47384	07/25/2011	000019	Mutual of Omaha Insurance Co.	2,554.35
47385	07/25/2011	VENDOR	Rod Auton	167.46
47386	07/25/2011	VENDOR	Tiffany Eichorst	102.91
47387	07/25/2011	001384	U.S. Bank	145,840.00
Report Total				244,526.75



The regular meeting of the Board of Calhoun County Road Commissioners was held on Wednesday, July 20, 2011 at 5:30 p.m. in their office located at 13300 Fifteen Mile Road, Marshall, Michigan.

PRESENT: Commissioner Scott Brown, Chairman
Commissioner Hugh Coward, Vice Chairman
Commissioner Christopher Vreeland, Member
Commissioner Eric Tobin, Member

ABSENT: Commissioner Eric Johnson, Member - Excused

ALSO PRESENT: Kevin Henning, Managing Director
Mary Jo Crumpton, Board Clerk
General Public

Chairman Scott Brown called the regular meeting of the Board of Calhoun County Road Commissioners to order at 5:30 p.m. and led the Pledge of Allegiance.

Motion made by Commissioner Tobin and supported by Commissioner Coward to approve the Claims Payable Listing ending July 13, 2011 for \$456,123.59. Roll call vote: Tobin-Yes; Vreeland-Yes; Coward-Yes; Brown-Yes. Motion carried.

Motion made by Commissioner Coward and supported by Commissioner Vreeland to approve the July 6, 2011 regular meeting minutes. Voice vote: Motion carried.

COMMUNICATIONS AND RESOLUTIONS

Mrs. Crumpton read the communications as follows:

- a) Received Resolution 2011-10 regarding MDOT Contract 11-5414 for the paving work along F Drive South from 17 to 22 ½ Mile Road
- b) Received Resolution 2011-11 regarding MDOT Contract 11-5446 for the resurfacing work along 15 Mile Road from Michigan Avenue to Verona Road
- c) Received Resolution 2011-12 regarding MDOT Contract 11-5447 for the resurfacing work along B Drive North from M-66 to 6 ½ Mile Road

MANAGING DIRECTOR'S REPORT

Approve Resolution 2011-10: Mr. Henning explained that this resolution is for the paving work along F Drive South with federal aid funding. He requested approval of Resolution 2011-10 authorizing the Managing Director to execute the contract on behalf of the Calhoun County Road Commission.

Motion made by Commissioner Tobin and supported by Commissioner Vreeland to approve Resolution 2011-10 regarding MDOT Contract 11-5414 for paving work along F Drive South from 17 to 22 ½ Mile Road. Roll call vote: Coward-Yes; Tobin-Yes; Vreeland-Yes; Brown-Yes. Motion carried.

Approve Resolution 2011-11: Mr. Henning explained that this resolution is for the resurfacing work along 15 Mile Road from Michigan Avenue to Verona Road with federal aid funding. He requested approval of Resolution 2011-11 authorizing the Managing Director to execute the contract on behalf of the Calhoun County Road Commission.

Motion made by Commissioner Tobin and supported by Commissioner Coward to approve Resolution 2011-11 regarding MDOT Contract 11-5446 for resurfacing work along 15 Mile Road from Michigan Avenue to Verona Road. Roll call vote: Vreeland-Yes; Tobin-Yes; Coward-Yes; Brown-Yes. Motion carried.

Approve Resolution 2011-12: Mr. Henning explained that this resolution is for the resurfacing work along B Drive North from M-66 to 6 ½ Mile Road with federal aid funding. He requested approval of Resolution 2011-12 authorizing the Managing Director to execute the contract on behalf of the Calhoun County Road Commission.

Motion made by Commissioner Tobin and supported by Commissioner Vreeland to approve Resolution 2011-12 regarding MDOT Contract 11-5447 for resurfacing work along B Drive North from M-66 to 6 ½ Mile Road. Roll call vote: Tobin-Yes; Coward-Yes; Vreeland-Yes; Brown-Yes. Motion carried.

Pothole Patching: Mr. Henning provided a pothole report comparing open service requests this year through mid-April and those received through mid-July. He noted that as of 4-20-11, open service requests for patching were less than 20 in all townships. As of 7-15-11, we have over 900 open service request for pothole patching. He noted that in May we had over 7 ½ inches of rain and the month of June was spent on storm clean-up. Cold patch placed earlier this year failed.

Storm Debris Clean Up: Mr. Henning provided the Board with the storm clean up costs per township and the Board's right-of-way policy. He stated that he believes that our primary focus must be on patching to provide for safe travel on our roadways, from white line to white line. We are getting continual pressure from residents for storm clean up, primarily in Emmett Township. In the aftermath of the storm and in an effort to send a unified message through Unified Command, the Road Commission followed the City of Battle Creek's response plan and spent 4,000 labor hours and approximately \$300,000 on storm clean up. Mr. Henning noted, however, that service levels and funding mechanisms between the two agencies is vastly different.

Mr. Henning requested direction from the Board on if/how to proceed with clean up efforts and added that we have requested financial assistance from the County. He has continually stated that the Road Commission would reassess damage, but actual clean up efforts has been suspended. Commissioner Brown stated that this is bigger than just the Road Commission, a road agency governed by Act 51 which is specific on how funds can be used, and we have assisted with clean up efforts. We are responsible to provide safe roads for travel and need to prioritize patching efforts. Commissioner Vreeland commented that landowners are creating an unsafe right-of-way when they move their debris to the roadside. Commissioner Coward added that while the storm damage is catastrophic and needs to be dealt with, it is a countywide issue and the funds spent to date by CCRC on storm clean up should have been spent on road maintenance. Discussion continued on the "unified message" that was released in the aftermath of the storm.

Mike Olson, Emmett Township Public Safety, stated that in the aftermath of the storm, communication was poor and a mixed message went out to residents. He believes that this may have been because the City of Battle Creek has their own emergency management program, as does the County who was brought on board at a later date. Now there has been no communication to residents.

Pat Dougherty, Emmett Township Supervisor, agreed that Unified Command did not contact nor communicate with the Road Commission until days after the storm hit. There was poor communication to residents and "storm debris" was never defined nor clarified. He emphasized that all agencies involved need to come up with a solution and mechanism to fund the solution to finish what was started. He added that Emmett Township appreciates the efforts of the Road Commission on storm clean up.

Commissioner Coward suggested that residents be reminded that the Community Compost Center is still open and available for residents to drop off storm debris and asked that a press release on storm debris clean up be sent for clarification.

Commissioner Brown stated that he would contact Pat Dougherty to discuss this further.

Calhoun County Trailway: Mr. Henning informed the Board that \$30,000 has been deposited and earmarked for trailway design and engineering costs.

Enbridge: Mr. Henning noted that Enbridge is moving along with road repairs and resurfacing and provided a tentative map of mitigation sites and treatments for the routes that were used for hauling and detours. It was clarified that all contractors hired by Enbridge will be MDOT prequalified and all roadwork will be done in accordance with MDOT specifications. The Road Commission has the final word on contractors hired and will have our engineer or inspector on site at all times. Commissioner Vreeland asked if there were costs to the Road Commission for this work. Mr. Henning replied, no, we are only covering the cost for our engineer and inspector.

SUPERVISOR AND PUBLIC OFFICIAL COMMENTS

County Commissioner Frisbie commented that he recently met with Pennfield Township regarding their aggressive plan to resurface all the roads in their township and inquired about Road Commission matching funds. Commissioner Brown asked if the township had sent out a survey to residents as he had suggested. County Commissioner Frisbie replied that the township had not.

CITIZEN COMMENTS

Joe Bramble, Convis Township resident, commented that he does not understand why residents would put tree stumps at the edge of the roadway.

COMMISSIONER TIME

Commissioner Tobin commented that he hopes a follow up meeting with emergency management and other agencies is scheduled regarding emergency management.

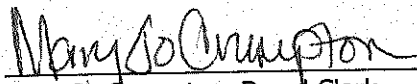
Commissioner Brown commented that we have had two disasters hit the county in the past year and both times the Road Commission was not contacted in a timely manner.

ANNOUNCEMENTS

The next regular meeting of the Board of Calhoun County Road Commissioners will be held on Wednesday, August 3, 2011 at 5:30 p.m.

There being no additional business before the Board, Chairman Brown adjourned the meeting at 6:22 p.m.

Submitted by:



Mary Jo Crumpton, Board Clerk

Scott A. Brown, Chairman

2011-13

RESOLUTION OF ABANDONMENT AND DISCONTINUANCE

WHEREAS, a petition signed by the adjacent property owners and other freeholders in Pennfield Township, Calhoun County, Michigan has been presented to the Board of Road Commissioners of the County of Calhoun, Michigan requesting the absolute vacation and discontinuance of part of Seller's Road of Seller's Pony Farm Annex, according to the plat thereof as recorded in liber 9 of plats on page 48, in the office of the Register of Deeds for Calhoun County, Michigan described as beginning at the southeast corner of lot 10 of said plat; thence south 15° 05' west 50.00 feet to the north line of lot 11 of said plat; thence north 74° 55' west 102.69 feet to the northwest corner of said lot 11; thence north 15° 05' east 50.00 feet to the southwest corner of said lot 10; thence south 74° 55' east 102.69 feet to the point of beginning.

WHEREAS, there was an attachment to said petition, an affidavit containing a true and correct list of names and mailing addresses of the owners of the parcels of land abutting the above portion of easement sought to be absolutely abandoned and discontinued, which affidavit containing said list was certified under oath by the circulator of the petition, and

WHEREAS, it appears that the petition, as certified under oath, does contain the signatures of 100% of the owners of record and land abutting the above portion of easement sought to be absolutely abandoned and discontinued, and

WHEREAS, the Board of Road Commissioners of the County of Calhoun has notified all adjacent property owners of the road sought to be absolutely abandoned and discontinued. Further, the abandonment of the above portion of right of way is contingent upon the condition that title to all utility poles, pipes, wires, conduits, cable, appurtenances, and facilities now in, under or over, said above described proposed abandonment area including any present water or sewer system shall remain in the respective owner thereof together with the above reserved easement and continued right to occupy said above described proposed abandonment area for public utility or municipal water or sewer purposes with present and additional facilities, and to operate, maintain, repair, replace, substitute for or remove the same to the same effect and in the same manner as if said proposed abandonment had remained a public road, and

WHEREAS, the Board of Road Commissioners of the County of Calhoun has notified the Township of Pennfield, Michigan Department of Natural Resources, Consumers Energy, AT&T, and SEMCO Energy, and have received no objection to the abandonment of the said proposed area to be absolutely abandoned and discontinued, and

WHEREAS, the Board of Road Commissioners of the County of Calhoun received no objection from the Township of Pennfield to the abandonment of the aforesaid right of way, and

WHEREAS, it is hereby determined by the Board of Road Commissioners of the County of Calhoun that it is in the best interest of the public that the portion of the right of way, as described in paragraph one (1) be absolutely abandoned and discontinued.

NOW THEREFORE, BE IT RESOLVED, that the Board of Calhoun County Road Commissioners supports that the aforesaid portion of right of way, located in the Plat of Sellers Pony Farm Annex, be hereby absolutely abandoned and discontinued.

CERTIFICATION

State of Michigan)

)ss

County of Calhoun)

I hereby certify that the foregoing is a true and correct copy of the Resolution adopted at the regular meeting of the Board of Road Commissioners of the County of Calhoun, Michigan held Wednesday, August 17, 2011 at its office at 13300 15 Mile Road, Marshall, Michigan.

Mary Jo Crumpton, Board Clerk

Jill Forshey, Notary Public

Witness

Commission Expires: 5/1/2012

Witness

AFFIDAVIT

State of Michigan)

) Ss

County of Calhoun)

Edward & Cindy Gogala, being first duly sworn, did depose and say as follows:

(1) That he/she is a freeholder in PENNFIELD Township, Calhoun County, Michigan, and is one of the Petitioners to the Board of County Road Commissioners of the County of Calhoun for the abandonment of a road described on the petition attached hereto.

(2) That the following is a true and correct list of the names and mailing addresses of the occupants and owners of the parcel of land abutting upon the road sought to be abandoned and discontinued:

Name	Mailing Address
<u>Edward & Cindy Gogala</u>	<u>518 Pony Ave Bc. 49064</u>

If more lines are needed, please place on reverse side of this form.

Note to petitioner: Names of both husband and wife are required as well as any other joint tenants, tenants in common, life estates or lessees.

Further Deponent says not.

Edward Gogala
Signature of Circulator of Petition


Subscribed and sworn to before me this 24th day of May, 2011.

Jeri Toth
Notary Public
Calhoun County, Michigan
My Commission expires: 5/1/2012

C. M. OR E. J. GUGALA
518 PONY AVE.
BATTLE CREEK, MI 49014

May 24 2011

PAY TO THE ORDER OF CCRC \$ 322.88

Three hundred twenty two and 88/100 DOLLARS  Security Features Included. Details on back.

EXECUTIVE GRAY

SOUTHWEST MICHIGAN
FEDERAL CREDIT UNION
KALAMAZOO, MICHIGAN 49001

Andy Gugala ^{MP}

FOR _____

⑆ 27248176 ⑆ 0100167337 ⑆ 3282

Calhoun County Road Commission
13300 Fifteen Mile Road
Marshall, MI 49068

Official AR Receipt
No. 18880
Date 09/24/2011
Page 1 of 1

Received of:

Cindy Gugala
Road Abandonment fee for
Pony Avenue- Pennfield Twp.

Check No: 3282 322.88
0.00
Receipt Total: \$322.88

Amount: THREE HUNDRED TWENTY-TWO AND 88 / 100 DOLLARS

Invoice	Distribution Account	Work Order - Description	Amount
	201 000 000 000 000000 606 000 000000		322.88

Comments:

Signed: Jill Forshey, Finance Clerk

Per: JILL

Calhoun County Road Commission
13300 Fifteen Mile Road
Marshall, MI 49068

Official AR Receipt
No. 18880
Date 09/24/2011
Page 1 of 1

Received of:

Cindy Gugala
Road Abandonment fee for
Pony Avenue- Pennfield Twp.

Check No: 3282 322.88
0.00
Receipt Total: \$322.88

Amount: THREE HUNDRED TWENTY-TWO AND 88 / 100 DOLLARS

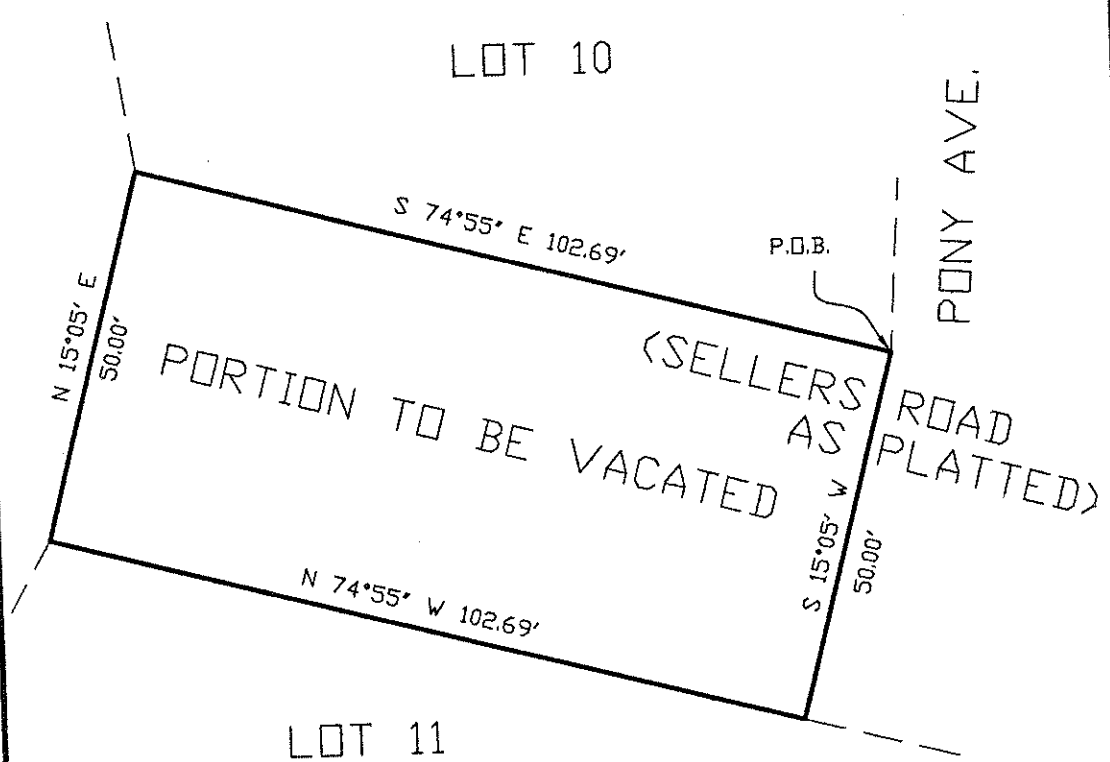
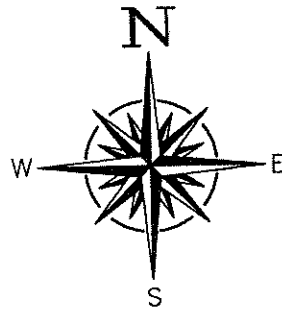
Invoice	Distribution Account	Work Order - Description	Amount
	201 000 000 000 000000 606 000 000000		322.88

Comments:

Signed: Jill Forshey, Finance Clerk

Per: JILL

Sketch of Description



DESCRIPTION OF PORTION OF PLATTED SELLERS' ROAD TO BE VACATED:

PART OF SELLERS ROAD OF SELLERS'S PONY FARM ANNEX, ACCORDING TO THE PLAT THEREOF AS RECORDED IN LIBER 9 OF PLATS ON PAGE 48, IN THE OFFICE OF THE REGISTER OF DEEDS FOR CALHOUN COUNTY, MICHIGAN DESCRIBED AS BEGINNING AT THE SOUTHEAST CORNER OF LOT 10 OF SAID PLAT; THENCE SOUTH 15° 05' WEST 50.00 FEET TO THE NORTH LINE OF LOT 11 OF SAID PLAT; THENCE NORTH 74° 55' WEST 102.69 FEET TO THE NORTHWEST CORNER OF SAID LOT 11; THENCE NORTH 15° 05' EAST 50.00 FEET TO THE SOUTHWEST CORNER OF SAID LOT 10; THENCE SOUTH 74° 55' EAST 102.69 FEET TO THE POINT OF BEGINNING.

Client: **Ed and Cindy Gugala**

Drawn by: TJM
 Surveyed by:
 Scale: 1" = 20'

Job No.: 39257
 Date: 5/18/2011
 Revised:

This drawing does not constitute a boundary survey and is made on the basis of the legal descriptions and instructions furnished to CLS. No investigation has been made for easements, encumbrances, ownership title evidence, or any other facts that may be disclosed by an accurate and current title search. Declaration is made to the original purchaser of this survey, it is not transferable to additional institutions or subsequent owners. This drawing is valid only if it contains the surveyor's original signature and embossed seal.



William K. Crane
 WILLIAM K. CRANE, P.S. #29243

CRANE LAND SURVEYING, P.C.
 14250 BEADLE LAKE ROAD
 SUITE 130
 BATTLE CREEK, MICHIGAN 49014
 ph: (269) 963-7977 • fax: (269) 963-7008

File Name: h:\land_projects\3\

Memorandum

To: Board of Calhoun County Road Commissioners
From: Tiffany Eichorst, Environmental Services Coordinator
Angela Kline, Engineer
Date: August 3, 2011
RE: Calhoun County Trailway, Phase 1, Segment 1

It is our recommendation that the Calhoun County Road Commission (CCRC) award the Engineering for the Calhoun County Trailway, Phase 1, Segment 1, to Hurley & Stewart.

The selection committee that reviewed the RFPs included the following individuals:

- Scott Brown, Chair of Calhoun County Road Commission
- Eric Tobin, Chair of the Calhoun County Parks Trustees
- Art Kale, Chair of the Calhoun County Board of Commissioners
- Kelli Scott, Calhoun County Administrator
- Richard Lindsey, Calhoun County Corporation Counsel
- Larry Rizer, Vice Chair of the Calhoun County Trailway Alliance
- Robert Gregersen, member of the Calhoun County Trailway Alliance (via email)
- Tiffany Eichorst, CCRC Environmental Services Coordinator
- Angela Kline, CCRC Engineer

It was a unanimous decision by the selection committee to recommend that the bid be awarded to Hurley & Stewart, who we felt was the lowest, most qualified, and responsible bidder.

Other bidders that were considered and discussed extensively were JJR and Fishbeck, Thompson Carr & Huber Inc. These proposals were provided to the Board in a previous email for review. The concerns with these bidders are listed on the bid tabulation sheet that is attached to this memorandum.

Hurley & Stewart have provided engineering services for Segments 1-4 of the Kalamazoo River Valley Trail and have extensive experience working with Michigan Department of Transportation, Enhancement Grant Funding and Consumers Energy license agreement negotiation. They are also willing to host a public meeting to receive feedback from interested citizens and stakeholders and they are located close to Calhoun County with company headquarters based in Kalamazoo, Michigan.

There will be no budgetary impact, as the Calhoun County Trailway Alliance will be raising funds to cover the engineering costs. It is our recommendation that the Board award Hurley & Stewart the bid for engineering services related to the Calhoun County Trailway, Phase 1, Segment 1 for a cost of \$80,404.

