

The regular meeting of the Board of Calhoun County Road Commissioners was held on Wednesday, March 16, 2011 at 5:30 p.m. in their office located at 13300 Fifteen Mile Road, Marshall, Michigan.

**PRESENT:** Commissioner Scott Brown, Chairman  
Commissioner Hugh Coward, Vice Chairman  
Commissioner Eric Johnson, Member  
Commissioner Eric Tobin, Member  
Commissioner Christopher Vreeland, Member

**ALSO PRESENT:** Kevin Henning, Managing Director  
Mary Jo Crumpton, Board Clerk  
General Public

Chairman Scott Brown called the regular meeting of the Board of Calhoun County Road Commissioners to order at 5:30 p.m. and led the Pledge of Allegiance.

**Motion made by Commissioner Tobin and supported by Commissioner Vreeland to approve the Claims Payable Listing ending March 10, 2011 for \$606,420.62. Roll call vote: Vreeland-Yes; Coward-Yes; Tobin-Yes; Johnson-Yes; Brown-Yes. Motion carried.**

**Motion made by Commissioner Vreeland and supported by Commissioner Coward to approve the March 2, 2011 regular meeting minutes. Voice vote: Motion carried.**

#### **MANAGING DIRECTOR'S REPORT**

***Approve the 2010 Calhoun County Road Certification and corresponding Resolution 2011-01:***

Mr. Henning noted that Commissioners received the Road Certification maps, index and Resolution 2011-01 at their last meeting and requested Board approval for submittal to MDOT for funding.

**Motion made by Commissioner Vreeland and supported by Commissioner Tobin to approve the 2010 Calhoun County Road Certification and corresponding Resolution 2011-01. Roll call vote: Coward-Yes; Tobin-Yes; Johnson-Yes; Vreeland-Yes; Brown-Yes. Motion carried.**

***Photographs:*** Mr. Henning noted that we have shelves of photos from past CCRC events and employees. We are in the process of cleaning the meeting room and he asked for Board direction on what to do with these nostalgic items. Suggestions included scanning them for easier storage or checking with the library to categorize them.

***Thermostats:*** Consumers Energy installed five programmable thermostats throughout the building today at no cost to the Road Commission. This is part of their energy conservation program.

***Website:*** Mr. Henning reported that we continue to modify and update our website. We are adding drop down links at the menu options. We did take note of comments made at the last meeting regarding meeting minutes that were missing and they are now posted. The "Services" dropdown is being continually updated and the bridge data has been added. Mr. Henning showed Commissioners where to find the bridge information on the website and added that we used RoadSoft data with KLM coding in Google maps to provide the information. Discussion continued.

**Pothole Data:** Mr. Henning provided data on potholes for the period 1/1/11-3/15/11. The table is color-coded to reflect the number of open service requests for potholes in each township. Information is also provided on the number of service requests that have been closed, tons of material used, labor hours, and total cost for patching. It was noted that the townships with the most open service requests for potholes are those with the greatest population. Mr. Henning added that he will be updating the report on a weekly basis and it will be posted on the website. Commissioner Tobin asked when the asphalt plants are expected to open. Mr. Henning replied that there is only one plant in Calhoun County and it usually opens in mid-April.

**Other:** Commissioner Tobin asked who closes the service requests reported through SeeClickFix. Mr. Henning replied that our Receptionist enters the requests into our service request system and closes them in our database, as well as the SeeClickFix database. Commissioner Coward asked for a status report on the new trucks. Mr. Henning stated that they are still being fabricated and will probably be delivered in April. Commissioner Coward also asked if they would be used for grading gravel roads. Mr. Henning replied that they could, but we are also looking at retrofitting our Volvos with grader (belly) blades since we are down to one grader.

### **CITIZEN COMMENTS**

Ms. Donna Patrick of Asphalt Solutions Plus asked if Chairman Brown received the information on the State sweeping contract. Chairman Brown replied that he had and referred the information to Mr. Henning.

### **ANNOUNCEMENTS**

The next regular meeting of the Board of Calhoun County Road Commissioners will be held on Wednesday, April 6, 2011 at 5:30 p.m.

There being no additional business before the Board, Chairman Brown adjourned the meeting at 5:58 p.m.

Submitted by:

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Mary Jo Crumpton, Board Clerk

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Scott A. Brown, Chairman