

The regular meeting of the Board of Calhoun County Road Commissioners was held on Wednesday, May 25, 2011 at 6:12 p.m. in their office located at 13300 Fifteen Mile Road, Marshall, Michigan.

PRESENT: Commissioner Scott Brown, Chairman
Commissioner Hugh Coward, Vice Chairman
Commissioner Christopher Vreeland, Member

ABSENT: Commissioner Eric Johnson, Member - excused
Commissioner Eric Tobin, Member - excused

ALSO PRESENT: Kevin Henning, Managing Director
Mary Jo Crumpton, Board Clerk
General Public

Chairman Scott Brown called the regular meeting of the Board of Calhoun County Road Commissioners to order at 6:12 p.m. and led the Pledge of Allegiance.

PRESENTATION BY HONEYWELL INTERNATIONAL, INC.

Mr. Dick Williams and Mr. Nelson Brikho of Honeywell Building Solutions explained that over the past few months they conducted an energy study and reviewed the Utilities Summary for the Calhoun County Road Commission as provided in the Board packets.

Their analysis included the Battle Creek and Marshall garages, as well as the Administration Office building. The scope of work includes light upgrades (retrofit and controls), water conservation, building envelope tune-up, furnace and hot water heater replacement, and infrared tube heaters. Potential building improvements included in their analysis were roof, window, and overhead door replacement, as well as the installation of a geothermal heat pump system in the administration building. The report provided included information on the deferred maintenance life cycle analysis and the annualized replacement cost over 25 years. Mr. Williams and Mr. Brikho explained the self-funding model for deferred maintenance system replacement, energy costs, equipment repair and maintenance, mechanical, plumbing, and electrical supplies. Discussion took place on the performance contract cash flow 15 year program and the potential to fund the project through a qualified energy conservation bond allocation (QECB). Mr. Williams explained that the Calhoun County Board of Commissioners would need to pass a resolution to sub-allocate the QECB to CCRC. Commissioner Brown asked if a comparison could be done to a facility that is "green" or energy efficient. Mr. Williams replied yes.

Mr. Henning noted his concern that the largest part of the annual operational savings used to fund the debt repayment is \$43,003 in annual replacements costs of our current system, and we currently are not funding such costs. He informed the Board that he would be providing his recommendation at the next meeting.

CLAIMS PAYABLE LISTING

Motion made by Commissioner Coward and supported by Commissioner Vreeland to approve the Claims Payable Listing ending May 10, 2011 for \$480,431.31. Roll call vote: Coward-Yes; Vreeland-Yes; Brown-Yes. Motion carried.

Motion made by Commissioner Vreeland and supported by Commissioner Coward to approve the May 4, 2011 regular meeting minutes. Voice vote: Motion carried.

COMMUNICATIONS AND RESOLUTIONS

Mrs. Crumpton read the communications as follows:

- a) Received the Annual Meeting Voter Authorization Form from the Michigan County Road Commission Self-Insurance Pool (MCRCSIP)

MANAGING DIRECTOR'S REPORT

Award the Bid for New Carpet and Installation for the CCRC Office Building: Mr. Henning stated that a formal carpet bid was advertised and the bid tabulation was provided to Commissioners. He requested Board approval to award the bid to Larry's Floor Covering & Paint Spot.

Motion made by Commissioner Vreeland and supported by Commissioner Coward to award the bid for new carpet and installation for the CCRC Office Building to Larry's Floor Covering & Paint Spot in the amount of \$17,493.85.

It was clarified that this was the low bid received.

Roll call vote: Coward-Yes; Vreeland-Yes; Brown-Yes. Motion carried.

2011 Local Road Program: Mr. Henning provided the Board with the finalized project list for this year's local road program. He noted that several townships are participating this year and the total project amount is over \$1,000,000.

Mr. Henning noted that \$400,000 was budgeted for township match for local road projects. He added that we are looking at budget adjustments due to the increase in fuel costs, higher than budgeted costs to provide winter maintenance, and the decrease in revenue recently received from the Michigan Transportation Fund. He is recommending that we scale back our primary road sealcoat program this year in order to proceed with the local road program. Discussion continued.

COMMISSIONER TIME

Commissioner Vreeland apologized for being late. He added that he wished he had been present for the entire discussion with residents on 6 Mile Road who attended to voice their concerns with the condition of the road.

Commissioner Coward commented that he has traveled areas where the crews are not patching all the potholes.

Commissioner Brown thanked Mr. Henning for his professional presentation of information and discussion with the 6 Mile Road residents.

ANNOUNCEMENTS

The next regular meeting of the Board of Calhoun County Road Commissioners will be held on Wednesday, June 1, 2011 at 5:30 p.m.

There being no additional business before the Board, Chairman Brown adjourned the meeting at 7:13 p.m.

Submitted by:

Mary Jo Crumpton, Board Clerk

Scott A. Brown, Chairman