

The regular meeting of the Board of Calhoun County Parks Trustees Board was held on Wednesday, June 1, 2011 at 6:43 p.m. in their office located at 13300 Fifteen Mile Road, Marshall, Michigan.

**PRESENT:** Commissioner Eric Tobin, Chairman  
Commissioner Scott Brown, Member  
Commissioner Hugh Coward, Member  
Commissioner Christopher Vreeland, Member

**ABSENT:** Commissioner Eric Johnson, Vice Chairman - excused

**ALSO PRESENT:** Kevin Henning, Managing Director  
Mary Jo Crumpton, Board Clerk  
Wendy Graves, Silver Leaf Renaissance Faire (SLRF)  
Seth Graves, Emmett Township Public Safety  
Tom Garnett, Calhoun County Trailway Alliance  
General Public

Chairman Tobin called the regular meeting of the Calhoun County Parks Trustees Board to order at 6:43 p.m.

#### **PRESENTATION – SILVER LEAF RENAISSANCE FAIRE**

Mrs. Wendy Graves provided a status report on the upcoming Faire at Kimball Pines Park. She noted that although Kimball Pines Park was hit hard during the recent storm, people have already offered to volunteer their time and services to clean up debris in preparation for the Faire that begins on July 9<sup>th</sup>. Over 30 people, both in and out of state residents, plan to start clean-up at 10 a.m. on Friday, June 3<sup>rd</sup>. It was estimated that hundreds of trees were affected by the storm, as well as the pavilions and restrooms. Mr. Henning noted that County Administration is working with the insurance company on these matters.

Discussion took place on clean-up efforts. Board members emphasized the need to have liability insurance and waivers for volunteers in place, as well as guidelines for removing the debris. Only downed trees would be removed since deed restrictions prevent cutting. For safety reasons, the park would be closed to the public during clean-up efforts.

Mrs. Graves added that there are a few new acts this year and the number of merchants has doubled from last year to approximately 80. She is looking forward to a great event this year. Board members thanked Mrs. Graves for her presentation, information provided, and clean up efforts.

#### **PRESENTATION – OTT PRESERVE MANAGEMENT PLAN**

Chairman Tobin noted that Tom Funke was unable to attend to present on the Ott Preserve Management Plan and his presentation would be tabled until a future meeting.

#### **MINUTES**

**Motion made by Commissioner Brown and supported by Commissioner Vreeland to approve the May 4, 2011 regular meeting minutes. Voice vote: Motion carried.**

#### **SUPERVISOR, PUBLIC OFFICIAL AND CITIZEN COMMENTS ON AGENDA ITEMS**

Mr. Seth Graves, Emmett Township Public Safety, asked if the access road to Kimball Pines Park that runs parallel to Watts could be reopened. There is concern from a public safety standpoint that there is only one open access road into/out of the park. Mr. Henning referred Mr. Graves to Consumers Energy since that is their right-of-way and also to MDOT, as a commercial driveway permit would be necessary. Commissioner Vreeland commented that in the event of an emergency, another access would be a good idea and it could be restricted to events only. Mr. Graves also asked if the gate could be secured, as there has been an increase in vandalism and thefts recently. Mr. Henning noted that people still get in when the gate is locked; however, we can lock and unlock the gate daily as a deterrent. Mr. Graves agreed that if the gate is locked, people cannot drive in

and he added that all the parks should be locked. He stated that he would discuss this further with Mr. Henning.

### **COMMUNICATIONS AND RESOLUTIONS**

Mrs. Crumpton read the communications as follows:

- a) Received the Environmental Services Coordinator's Report
- b) Received the Special Use Permit application from the Silver Leaf Renaissance Faire

### **MANAGING DIRECTOR'S REPORT**

**Approve the Silver Leaf Renaissance Faire Special Use Permit application:** Mr. Henning stated that we have received the application, permit fee, and proof of liability insurance from Silver Leaf. He added that the Twin City Jaycees will run the beer/wine tent again this year and they will be providing a copy of the liquor license with their insurance requirements prior to the start of the event. It was noted that the area is no longer fenced in as it was in past years.

Mr. Henning requested Board approval of the Special Use Permit for the Silver Leaf Renaissance Faire for the 2011 festival at Kimball Pines Park contingent upon the receipt of all fees and proof of insurance from both SLRF and the Jaycees.

**Motion made by Commissioner Coward and supported by Commissioner Vreeland to approve the Silver Leaf Renaissance Faire Special Use Permit application. Voice vote: Motion carried.**

### **CITIZEN COMMENTS**

Mr. Tom Garnett, Calhoun County Trailway Alliance, provided a brief update on the status of the trailway including the capital campaign, feasibility study, and the endowment fund for maintenance.

### **COMMISSIONER TIME**

Commissioners thanked Mrs. Graves for her presentation and willingness to head up the debris clean up at Kimball Pines Park. They also thanked Mr. Garnett and the members of the Trailway Alliance for their dedication, support and perseverance in making the Calhoun County Trailway a reality.

### **ANNOUNCEMENTS**

The next regular meeting of the Calhoun County Parks Trustees Board will be held on Wednesday, July 6, 2011 at 6:00 p.m. or following the Board of Calhoun County Road Commissioners meeting.

There being no additional business before the Board, Chairman Tobin adjourned the meeting at 7:27 p.m.

Submitted by:

---

Mary Jo Crumpton, Board Clerk

---

Eric J. Tobin, Chairman