



CALHOUN COUNTY

JOB NOTICE

HR #12-2018

Managing Director Road

Under the direction of the Administrator/Controller, manages all operational aspects of the Calhoun County Road Department, including budgeting, financial performance, planning, organizing, leading, promoting, communicating, evaluating, and problem solving. Develops long term and short term goals, objectives, strategy and utilizes a comprehensive planning model. Serves as spokesperson for the Road Department on matters of established policy and program development, as well as serving as liaison with local, state, and federal agencies. This is a high-level management position requiring complete confidentiality.

Salary Range: \$92,269 - \$117,877

Minimum Requirements: Knowledge normally acquired through the completion of a Bachelor's Degree in Business Administration, Public Administration, Engineering, or a closely related field. Master's Degree preferred. A minimum of eight years of management or supervisory experience in public transportation, civil engineering, or a related field, preferably in a unionized setting. Public Works and/or Road Commission experience is also desirable. Possession of a valid Michigan driver's license and an acceptable driving record required. Leadership experience and management skills necessary to develop and maintain a positive, professional, and safe working environment for staff, as well as to effectively oversee the daily operations and administration of the Road Department. Knowledge of Act 51 and a thorough understanding of local, state, and federal highway financing. Considerable knowledge of public works, including building, equipment, construction maintenance and repair. The ability to effectively communicate with the general public, government officials, and various levels of County personnel.

Status: Full-Time, Exempt

Location: Road Department – Marshall*
*Frequent travel between County locations. Occasional travel also required to provide County representation in the local community and/or attendance at conferences/seminars.

Position Opening: 2/28/18

Position Closing: Until Filled

Only qualified applicants meeting minimum requirements will be considered as having applied for this position. Please apply on line at <http://www.calhouncountymi.gov> by completing the Calhoun County Employment Application, along with uploading a current resume and letter of interest. A job description will be available upon request. EEO Employer.